

November 18, 2021
Shawnee Mass Transit District
Minutes
Shawnee MTD
Board Room, Vienna, Illinois

Members Present:

Nancy Doss
Rick Nannie – ABSENT
Elmer Pullen
Jim Clark
Sidney Miller

Executive Director:

Mike Pietrowski

CFO:

Jean Hurford

Operations Manager:

Tony Smith

Human Resource:

Aaron Hodge

Public Relations Coordinator:

Ron Gorst

Fleet Manager:

Jon Murrie

The meeting was called to order by Nancy Doss at 9:01 a.m.

Item: Minutes from October 21, 2021

Sidney Miller motioned to approve minutes. Elmer Pullen seconded the motion. All in favor. Motion amended.

Item: Check Register and Financial Register

Jim Clark motioned to approve the Check Register and Financial Update. Elmer Pullen seconded the motion. All in favor. Motion passed.

Item: Action on adding the position of Maintenance Technician and job description to Shawnee MTD's Policy and Procedure Handbook.

Jim Clark motioned to approve the addition of adding Maintenance Technician to Shawnee MTD's policy and procedure handbook. Elmer Pullen seconded the motion. All in favor. Motion passed.

Item: Human Resource Update

Aaron Hodge provided the Human Resource update which included hiring of 2 drivers and 1 retirement since last board meeting.

Item: Public Relations Update

Ron Gorst provided the Public Relations Update which included that the holiday party will be on December 12th and that dispatch will be cross training again starting the week of November 22nd.

Item: Operations Update

Tony Smith provided the Operations update which included the training of the all 8 new hires are going great and that the fuel tanks in Mounds are complete.

Item: Fleet Management Update

Jon Murrie provided the Fleet Manager Update which included 4 busses down for repair with 2 needing major engine repairs or replacements, 1 needing a new transmission and 1 having a misfire issue. There has been 2 incidents since the last board meeting, 1 bus hit a deer on the P&G route that only bent the bumper. We had a driver hit the awning of the Anna State bank which damaged the open/closed sign and caused some structural damage. Also mentioned 4 of the 6 buses we were expecting through CVP were delivered last week, they are the super medium duty 26 passengers, and we hope to have the last 2 in less than a month.

Item: Administrative Update

Mike Pietrowski provided the Administrative Update which included that we are still waiting on the GRANTS to be approved and expecting these to be approved by December 1st. Also received the land appraisal for the new Anna location. The lawsuit due to a vehicle accident has officially been settled and closed.

Item: Adjournment

At 9:45 AM Sidney Miller motioned to adjourn. Elmer Pullen seconded the motion. All in Favor. Motion passed.

Jim Clark

Jim Clark, Secretary




